



TIME SHEET

Employee LEGAL Name: _____

AMOUNT TO PAY: _____ \$

Last 4 SSN: _____

Class Type/Job Code: _____

Class/Job Title: _____

Dates: _____

Contract Hours: _____

Rate of Pay: _____

Date	Start Time	Lunch Break (If applicable)	End Time	Total Hrs.
Example: 10/1/2013	8:00 a.m.	12:00 – 1:00 p.m.	3:00 p.m.	6 hours EXAMPLE ONLY
Total Hours Worked				

Employee Signature: _____ Date: _____

NWTC Authorized Signature: _____ Date: _____

